

Undergraduate Curriculum Council (UCC)

October 17, 2024 – for 2025-26 catalog

Volume XXXV, Meeting 6 (26-06)

MINUTES - Approved, with 2 Abstentions and 1 Nay vote, by Curriculum Council on October 28, 2024 via email vote; Accepted by Faculty Senate on November 4, 2024; Accepted by Academic Affairs on November 5, 2024

A. PRELIMINARIES

Attendance:

Members: Ben Bolin, Jona Jacobson, Jessica Winston, Bob Houghton, Ajit Bhattarai, Randa Kress, Sherry Adams, Wesley Usyak, Mona Doan, Camille Biorn, Crystal Kanderis Lane, Erin Berry,
Ex-Officio: Ivory Fort, Maren Bullock, Tiffany Mitchell, Janna Graham (for Cindy Hill)
Admin. Asst.: Catherine Read
Excused: YuJin Kwon (ASISU)
Guests: Amanda Zink (Faculty Senate), Edward Kammerer (GERC chair)

1. Announcements: none

2. Council **approved**, with one abstention, the Minutes for [October 10, 2024](#)

3. Report from the Executive Committee:

Oral Communication discipline group has concerns about the BIOL 1104 new gen ed course that GERC and UCC recently approved for Objective 2. The ISU rep plans to meet with GERC to discuss those concerns and work out a satisfactory resolution.

The GERC chair, Edward Kammerer, was invited to and attended today's UCC meeting and explained GERC's perspective and decision on the course proposal. GERC will discuss the concerns recently raised in their meeting next week, with the concerned parties invited. Some discussion ensued regarding the procedure that was followed, which in this case was no different than other similar gen ed course proposals.

MOTION: to have the UCC Executive Committee respond to the letter with concerns raised. Motion **seconded**. Motion did not pass, with 6 ayes, 0 nays, and 6 abstentions.

4. Information from Academic Affairs:

Janna Graham conveyed a 'thank you' from Cindy Hill to all who participated in the accreditation mid-cycle site visit meetings with the NWCCU peer reviewers.

5. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) update

Ben Bolin reported GERC is reviewing assessment plans and their work is going well. GERC plans to update their bylaws.

b. BAS Committee update: meets again this Friday.

c. Catalog Format Review Subcommittee update: none

6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils: meets again this coming Monday

8. Other related information or questions: none

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR – none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** [Proposal #1](#) from COT **Technical Department** to eliminate the AAS and ITC in Unmanned Aerial Systems, update the BTC curriculum and credits, delete obsolete courses. *Requires IDCTE and NWCCU approval of State Proposal #2024-06 to discontinue the AAS and ITC, and Letter of Notification to update the BTC curriculum and credits required.*
2. Council unanimously **approved** [Proposal #36](#) from COT **Information Technology Systems** to update courses, curriculum, and credits for AAS, ATC and BTC in Information Technology Systems. *Requires Letter of Notification notifying IDCTE, and NWCCU approval of the credit changes.*
3. Council unanimously **approved** [Proposal #46](#) from CAL **History** to create new course HIST 4470, and add it and HIST 2258 as electives to the BA and Accelerated BA/MA in History, and add ANTH 4478 and CE 1140 as electives to the Certificate in Environmental Studies. *Changes affect Grad Catalog.*

State Proposals for Endorsement:

1. Council unanimously **endorsed** [2024-06 Discontinue AAS & ITC in Unmanned Aerial Systems](#) Corresponds to [Proposal #1](#)

Other Business: none

E. “PARKING LOT” – proposals and other items awaiting resolution: none this week

1. [Proposal #27](#) from CAL **Anthropology and Languages** to increase repeatability credits allowed from 3 to 6 for SPAN 4493, SPAN 4494, and SPAN 4495. *Changes affect Graduate Catalog.*
2. [Proposal #32](#) from CAL and Student Success Center **University Honors Program** to create a new 9-credit Certificate in Civic Engagement open to students in the Honors program and participating as a mentored volunteer in a chosen partner organization. *Requires Letter of Notification #2024-LON-08 notifying OSBE, and NWCCU approval of the new certificate.*

F. NEW BUSINESS:

Curriculum, Course, and Program Change Proposals: UCC Executive Committee reviewed the following four proposals, and if UCC members agree, these all can be moved to next week’s Consent Calendar and hold a ‘virtual’ meeting by email to approve these proposals.

Council moved to approve and immediately **table** these proposals until next week:

1. [Proposal #37](#) from COH **Emergency Services** to create new courses HSEM 3325, 3326, and 4580, delete HSEM 4450, update HSEM 4570 course title and curriculum for BS, Accelerated BS, and Minor in Homeland Security & Emergency Management. *Changes affect Grad Catalog. Requires notifying NWCCU and their approval of the curricular changes.*

2. [Proposal #38](#) from COSE **Chemistry** to renumber CHEM 3365 & 3366 to CHEM 4465 & 4466, add “P” sections to create CHEM 1101P & CHEM 1111P, create new CHEM 4401 and CHEM 4421. *Changes affect Graduate Catalog. GERC has no concerns about the new Gen Ed Obj. 5 “P” sections. Changes affect [Proposal #40](#) forthcoming from GERC to update the Gen Ed program.*
3. [Proposal #43](#) from COH **Nutrition & Dietetics** to create new courses NTD 4425 & 4425L, delete NTD 4457, remove selection BIOL options and update curriculum for BS in Dietetics. *Requires notifying NWCCU and their approval of the curricular changes.*
4. [Proposal #45](#) from COSE **Mechanical Engineering** to remove ECE 2250 from the BS and Accelerated BS in Mechanical Engineering curriculum, and modify ME 4406 to 2 credits. *Changes affect [Proposal #31](#) forthcoming from Electrical & Computer Engineering. Requires Letter of Notification notifying OSBE, and NWCCU approval of the curricular and credit changes.*

State Proposals for Endorsement: none this week

Other Business: none this week

G. FUTURE BUSINESS:

1. Sent to Catalog Format Subcommittee for investigation and recommendation: standardize catalog in regards to experimental courses; every subject code needs a lower division and upper division experimental course. Should it be a 1000 and 4000 level, or a 2000 and 3000 level pairing? Or an experimental course at each level? Grading question too: Letter, S/U, or allow flexibility depending on course and instructor needs?
[Experimental Course Spreadsheet](#) prepared by Ivory Fort

H. ADJOURNMENT: 4:46 p.m.

APPENDICES

ACTIONS APPROVED, ACCEPTED, or ENDORSED:

- A. [2024-06 Discontinue AAS & ITC in Unmanned Aerial Systems](#) Corresponds to [Proposal #1](#)

CURRICULUM PROPOSALS APPROVED FOR RECOMMENDATION:

1. [Proposal #1](#) from COT **Technical Department** to eliminate the AAS and ITC in Unmanned Aerial Systems, update the BTC curriculum and credits, delete obsolete courses. *Requires IDCTE and NWCCU approval of State Proposal #2024-06 to discontinue the AAS and ITC, and Letter of Notification to update the BTC curriculum and credits required.*
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