

Undergraduate Curriculum Council (UCC)

September 26, 2024 – for 2025-26 catalog

Volume XXXV, Meeting 4 (26-04)

MINUTES - Approved by Curriculum Council on October 10, 2024; Accepted by Faculty Senate on November 4, 2024; Accepted by Academic Affairs on November 5, 2024

A. PRELIMINARIES

Attendance:

- Members: Ben Bolin, Crystal Kanderis Lane, Jessica Winston, Bob Houghton, Ajit Bhattarai, Randa Kress, Sherry Adams, Wesley Usyak, Mona Doan, Camille Biorn, Erin Berry, YuJin Kwon (ASISU)
- Ex-Officio: Ivory Fort, Maren Bullock, Tiffany Mitchell, Buck Benson, Cindy Hill
- Admin. Asst.: Catherine Read
- Excused: Jona Jacobson
- Guests: Amanda Zink (Faculty Senate Vice Chair)

1. Announcements: Welcome to the first UCC meeting of the new semester!
2. Minutes – none; all were approved last spring
3. UCC 101
Wesley Usyak showed the UCC website onscreen and described what UCC reps are expected to do and watch for as they work with their constituents in developing and reviewing proposals. There is a steep learning curve for UCC’s work, but Ivory, Maren, Catherine, and the UCC leadership are all more than willing to help you, answer questions, and offer guidance.
4. Report from the Executive Committee:
Met yesterday and discussed the agenda and proposals.
5. Information from Academic Affairs: Cindy Hill
NWCCU, our regional accrediting body, will be on campus on October 14-15, 2024 to meet with many campus entities, including GERC. Their main focus is assessment (student learning) and student achievement for this primarily formative site visit.
6. Current Subcommittee Activities:
 - a. General Education Requirements Committee (GERC) update
 - i. Council **accepted** GERC Minutes for [August 27, 2024](#)
 - ii. Council **accepted** GERC Minutes for [September 10, 2024](#)
 - ii. Council **accepted** [CS 1111 Obj 7 New Gen Ed Course Proposal](#) approved by GERC; included in UCC [Proposal #15](#) below.

Ben Bolin reported GERC has met 3 times so far this semester and has begun reviewing new gen ed course proposals as well as assessment plans. Still need 2 members from KDHS to serve on GERC. The annual statewide General Education Summit will be held October 10–11, and several of the discipline group reps have been selected to attend. All GERC members have been invited to meet with the NWCCU representatives during the upcoming site visit. NWCCU site visits are in person only, no Zoom attendance.
 - b. BAS Committee update: Their first meeting this academic year is tomorrow.
 - c. Catalog Format Review Subcommittee update: no update at this time.

7. Information from the Chair:
UCC leadership discussed potential changes to consider in updating their bylaws later this year.
8. Information from the Faculty Senate and other Councils:
Bob Houghton reported Faculty Senate has met twice so far. President Wagner attended, gave updates on several new initiatives, and said ISU's deficit has been reduced significantly. It is now down to about \$6 million, and hopefully will be eliminated by the end of this fiscal year. The transition to CANVAS from Moodle will take place in Fall 2025 instead of Spring 2025. ISU is considering purchasing a new technology package for course evaluation software that would be plugged into CANVAS.
9. Other related information or questions: none

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR – none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals:

1. Council **approved unanimously** for recommendation **pending** the Academic MAP and Student Learning Outcomes are completed [Proposal #15](#) from COSE **Computer Science** to update CS courses prerequisites, create new CS 1111 as Obj 7 Gen Ed course, new CS 2281 to replace CS 2235 being deleted, update CS curriculum and teaching endorsement. *Changes affect Graduate Catalog. GERC approved CS 1111 as new Obj 7 Gen Ed course. Requires Letter of Notification #[2024-LON-07](#) notifying OSBE, and NWCCU approval of curricular and credit changes.*
2. Council **approved unanimously** for recommendation [Proposal #22](#) from COSE **Nuclear Engineering** to change MATH 3360 from required co-requisite to pre/co-requisite for NE 3302.
3. **Tabled** and moved into the Parking Lot pending the signature of the dean and the UCC representative: [Proposal #32](#) from CAL and Student Success Center **University Honors Program** to create a new 9-credit Certificate in Civic Engagement open to students in the Honors program and participating as a mentored volunteer in a chosen partner organization. *Requires Letter of Notification #[2024-LON-08](#) notifying OSBE, and NWCCU approval of the new certificate.*
4. Council **approved unanimously** for recommendation [Proposal #35](#) from COH **Communication Sciences & Disorders** to eliminate summer offerings for CSD 4420 & CSD 4460, and eliminate both courses from required curriculum for the Pre-Professional Certificate in Pre-Speech-Language Pathology, thereby reducing the total credits required from 36 down to 31 credits. *Changes affect Graduate Catalog. Requires Letter of Notification #[2024-LON-09](#) notifying OSBE, and NWCCU approval of curricular and credit changes.*

State Proposals for Endorsement: Council agreed the LONs referenced with the proposals above do not need to be shown on the agenda nor minutes since they are minor changes that simply require notifying OSBE and/or NWCCU. State proposals and Letters of Notification for new degrees or certificates requiring state approval will continue to be included in the future.

Other Business: none this week

E. "PARKING LOT" – proposals and other items awaiting resolution: none this week

F. NEW BUSINESS:

Curriculum, Course, and Program Change Proposals:

1. **Tabled** and moved into the Parking Lot pending faculty vote and signatures. [Proposal #27](#) from CAL **Anthropology and Languages** to increase repeatability credits allowed from 3 to 6 for SPAN 4493, SPAN 4494, and SPAN 4495. *Changes affect Graduate Catalog.*
2. Council **approved unanimously** for recommendation [Proposal #34](#) from COH **Radiographic Science** to add COMM 1101 as required prerequisite course for BS in Radiographic Science and update RS course descriptions.

State Proposals for Endorsement: none this week

Other Business: none this week

G. FUTURE BUSINESS:

1. Sent to Catalog Format Subcommittee for investigation and recommendation: standardize catalog in regards to experimental courses; every subject code needs a lower division and upper division experimental course. Should it be a 1000 and 4000 level, or a 2000 and 3000 level pairing? Or an experimental course at each level? Grading question too: Letter, S/U, or allow flexibility depending on course and instructor needs?

[Experimental Course Spreadsheet](#) prepared by Ivory Fort

H. ADJOURNMENT: 3:40 p.m.

APPENDICES

ACTIONS APPROVED, ACCEPTED, or ENDORSED:

- A. [CS 1111 Obj 7 New Gen Ed Course Proposal](#)

CURRICULUM PROPOSALS APPROVED FOR RECOMMENDATION:

1. [Proposal #15](#) from COSE **Computer Science**, pending completed MAPs and Student Learning Outcomes, to update CS courses prerequisites, create new CS 1111 as Obj 7 Gen Ed course, new CS 2281 to replace CS 2235 being deleted, update CS curriculum and teaching endorsement. *Changes affect Graduate Catalog. GERC approved CS 1111 as new Obj 7 Gen Ed course. Requires Letter of Notification #2024-LON-07 notifying OSBE, and NWCCU approval of curricular and credit changes.*
2. [Proposal #22](#) from COSE **Nuclear Engineering** to change MATH 3360 from required co-requisite to pre/co-requisite for NE 3302.
3. [Proposal #34](#) from COH **Radiographic Science** to add COMM 1101 as required prerequisite course for BS in Radiographic Science and update RS course descriptions.
4. [Proposal #35](#) from COH **Communication Sciences & Disorders** to eliminate summer offerings for CSD 4420 & CSD 4460, and eliminate both courses from required curriculum for the Pre-Professional Certificate in Pre-Speech-Language Pathology, thereby reducing the total credits required from 36 down to 31 credits. *Changes affect Graduate Catalog. Requires Letter of Notification #2024-LON-09 notifying OSBE, and NWCCU approval of curricular and credit changes.*