

Undergraduate Curriculum Council (UCC)

April 25, 2024 – for 2025-26 catalog

Volume XXXV, Meeting 3 (26-03)

MINUTES - *Approved by Curriculum Council on April 26, 2024 via email vote; Accepted by Faculty Senate on April 29, 2024; Accepted by Academic Affairs on May 7, 2024*

A. PRELIMINARIES

Attendance:

Members: Ben Bolin, Crystal Kanderis Lane, Ines Jindra, Jessica Winston, Bob Houghton, Ajit Bhattarai, Randa Kress, Sherry Adams, Wesley Usyak, Camille Biorn, Ella Bunde, Erin Berry, Mona Doan
Ex-Officio: Ivory Fort, Tiffany Mitchell, Buck Benson, Cindy Hill
Admin. Asst.: Catherine Read
Excused: Sarah Mead
Guests: none

1. Announcements: none
2. Council **approved** the Minutes for [April 18, 2024](#), with two abstentions.
3. Report from the Executive Committee: none
4. Information from Academic Affairs: nothing to report
5. Current Subcommittee Activities:
 - a. General Education Requirements Committee (GERC) update
 - i) Council **accepted** GERC Minutes for [April 23, 2024](#) - for UCC's acceptance
 - ii) Council **accepted** [Objective 3 ORC Report Spring 2024](#) *contingent upon correction of MATH 1178 to MATH 1170 on p.2*
 - iii) Council **accepted** [Objective 4 ORC Report Spring 2024](#)
 - b. BAS Committee update:

Bob Houghton was re-elected as Chair of the BAS Committee. Discussed definition of "interdisciplinary" in the context of BAS degrees, and concluded that was the whole point of this committee, which helped clarify the roles of the committee members.
 - c. Catalog Format Review Subcommittee update:

Ivory Fort, Bob Houghton, and Ben Bolin will meet this summer to consider options. Ivory has been coordinating with CourseLeaf to ensure the catalog pages will be consistent with the rest of the ISU website, using the ISU brand colors and theme.
6. Information from the Chair:

Bob Houghton and Ben Bolin confirmed they will continue their respective UCC liaison roles with Faculty Senate (Bob) and GERC (Ben) next year.
7. Information from the Faculty Senate and other Councils:

Policies currently under development will carry over to next fall. Faculty Senate will be looking at the Tenure and Promotion Policy for non-tenure track faculty, their roles and responsibilities, and the qualifications and pathways for promotion. Provost search is underway, campus community is encouraged to fill out the survey. The search committee will be taking those survey results into consideration as they fine-tune the position parameters.

8. Other related information or questions: none

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR – none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals: none this week

State Proposals for Endorsement: none this week

Other Business: none this week

E. “PARKING LOT” – proposals and other items awaiting resolution: none this week

F. NEW BUSINESS: Council **voted** to consider New Business items now.

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** for recommendation [Proposal #2](#) from COT Business & Support Services **Law Enforcement** to update LAWE 1102 course description and grading, delete LAWE 2200 and LAWE 2201 internship courses.
2. Council unanimously **approved** for recommendation [Proposal #4](#) from COT Business & Support Service **AAS in Paralegal Studies** to move ENGL 1102 from Gen Ed section to major course requirements to eliminate double counting, and eliminate one elective to reduce total credits from 65 to 62-63, depending on whether students take ENGL 1101 or ENGL 1101P. *Contingent upon IDCTE, OSBE, and NWCCU approval of Letter of Notification #2024-LON-xx [forthcoming] to reduce the number of required credits.*
3. Council unanimously **approved** for recommendation [Proposal #19](#) from COT Business & Support Services **Business Technology** to discontinue the Cloud Computing program, Basic Technical Certificate (BTC), and delete courses BT 1160, 1161, 1162, 1163 and 1164. *Contingent upon IDCTE & OSBE approval of state proposal #2024-03*

State Proposals for Endorsement:

1. Council **endorsed** [2024-03 COT discontinue BTC in Cloud Computing](#). *Corresponds to [Proposal #19](#)*

Other Business: none this week

G. FUTURE BUSINESS:

1. Sent to Catalog Format Subcommittee for investigation and recommendation: standardize catalog in regards to experimental courses; every subject code needs a lower division and upper division experimental course. Should it be a 1000 and 4000 level, or a 2000 and 3000 level pairing? Or an experimental course at each level? Grading question too: Letter, S/U, or allow flexibility depending on course and instructor needs?
[Experimental Course Spreadsheet](#) prepared by Ivory Fort

H. ADJOURNMENT: 3:20 p.m.

APPENDICES

ACTIONS APPROVED, ACCEPTED, or ENDORSED:

- A. [Objective 3 ORC Report Spring 2024](#) - from GERC
- B. [Objective 4 ORC Report Spring 2024](#) - from GERC
- C. [2024-03 COT discontinue BTC in Cloud Computing](#) *Corresponds to [Proposal #19](#)*

CURRICULUM PROPOSALS APPROVED FOR RECOMMENDATION:

1. [Proposal #2](#) from COT Business & Support Services **Law Enforcement** to update LAWE 1102 course description and grading, delete LAWE 2200 and LAWE 2201 internship courses.
2. [Proposal #4](#) from COT Business & Support Service **AAS in Paralegal Studies** to move ENGL 1102 from Gen Ed section to major course requirements to eliminate double counting, and eliminate one elective to reduce total credits from 65 to 62-63, depending on whether students take ENGL 1101 or ENGL 1101P. *Contingent upon IDCTE, OSBE, and NWCCU approval of Letter of Notification #2024-LON-xx [forthcoming] to reduce the number of required credits.*
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HAPPY SUMMER, EVERYONE!!!

