A. PRELIMINARIES
1a. Attendance:
   Members: Carmen Febles, Jon Holmes (for Steve Byers), Joanne Toevs, Wenxiang Zhu, Geoffrey Bennett (chair), Gene Warren, Wendy Mickelsen, LaVona Andrew, Barb Mason
   Ex-Officio: Alan Frantz (for Joanne Tokle), Chris Hunt, JoAnn Hertz, Corey Zink
   Admin. Asst: Catherine Read

1b. Excused: Deidre Caputo-Levine, Cathy Gray, Janet Loxterman; Emily White, Absent: none
1c. Guests: none

2. Minutes for September 26, 2019 -- forthcoming

3. Report from the Executive Committee: met on Monday and set this week’s agenda

4. Information from Academic Affairs:
   Alan Frantz reported Academic Affairs met this morning to discuss the issues behind Change Memo 11 below and the idea of creating a new ISU 1101 course. More conversations are needed to work out several issues before these proposals will be ready to move forward. Item #6 should be pulled from the Consent Calendar for discussion. This will also affect the proposal being developed to delete ACAD 1104.

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update – meets next week
   b. BAS Committee update – met last week, minutes will be forthcoming soon

6. Information from the Chair: nothing more to report

7. Information from the Faculty Senate and other Councils:
   - Faculty Senate meets Monday, October 14
   - JoAnn Hertz reported Academic Standards Council has been looking at the Academic Renewal Policy, which is currently geared toward students on probation. ASC is considering whether it could be applied to students in good standing that would benefit by forgiveness for a bad semester. Council members concurred that sharing information about what other councils are doing is valuable for keeping faculty informed.

8. Other related information or questions: none

B. INFORMATION ITEMS - none this week

C. CONSENT CALENDAR –
   Council voted to pull Item #6. Change Memo 11 from the Consent Calendar for discussion.
   Council voted to approve the remainder of the Consent Calendar: Items #1 – 5.

   Minor Catalog Changes (no proposal needed, just a memo showing the exact changes): none this week
1. Counsel approved, as part of the Consent Calendar, Change Memo 6: 2020-21 Remove prereq from EMGT 4402 from Emergency Management (Appendix A)

2. Counsel approved, as part of the Consent Calendar, Change Memo 7: 2020-21 Remove First Aid and CPR requirement from BS Phys Ed from Sport Science & Physical Education (Appendix B)

3. Counsel approved, as part of the Consent Calendar, Change Memo 8: AY 2020-21 PE course A and P prerequisite changes from Sport Science & Physical Education. (Appendix C)

4. Counsel approved, as part of the Consent Calendar, Change Memo 9: AY2020-21 HO A and P changes from Health Occupations (Appendix D)

5. Counsel approved, as part of the Consent Calendar, Change Memo 10: AY2020-21 Drop TGE 0100P from Technical General Education (Appendix E)

Pulled from Consent Calendar for discussion:

6. Change Memo 11: AY2020-21 Add ISU subject code and 1199 from Student Affairs. Discussion ensued. Council agreed change the first sentence to read: “…a possible replacement…” Corey Zink explained the idea of this new ISU 1101 course originated from the data compiled last year by an Academic Success and Retention task force examining ISU’s student retention after taking ACAD 1104. The purpose for this Change Memo is as mechanism to allow a new ISU course be included in the Fall 2020 catalog as a pilot experimental course while working out the logistics and ramifications of creating a permanent course that could be offered in Fall 2021.

UCC’s concerns include the process in which the original proposal came about, since it has not come through normal faculty and departmental channels. Faculty have purview over the curriculum and courses at ISU, but it is unclear how faculty will oversee the proposed new ISU 1101 course. There are also unresolved problems involved in deleting ACAD 1104 from the catalog because it is a prerequisite for several English courses, and there are students currently enrolled in ACAD 1104. More clarifications and conversations are needed.

Change Memo 11 was tabled pending more information and satisfactory resolution of the issues.

Council agreed to invite the proposal originators and a representative from College of Arts & Letters to UCC’s next meeting for more explanation and clarifications.

D. REMAINS TABLED – none this week

E. UNFINISHED BUSINESS

State Proposals for Review/Endorsement:


Curriculum, Course, and Program Change Proposals:

1. Council voted to approve UCC AY2020 Proposal #56 from Teacher Education Studies: CHEM to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the fourth of eight sub-proposals created from the original comprehensive proposal and includes only changes to the Chemistry portions of the TES curriculum in the catalog. Had been tabled pending resolution of curriculum with Chemistry department. (Appendix 1)
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2. Council voted to **approve Proposal #15 from Music** to create a new Commercial Music option for the B.M. in Music, Performance.  (Appendix 2)

3. Proposal #16 from Marketing & Management to create new course MGT 4475, update courses and prerequisites, and delete redundant MGT, MKTG, and BA courses.  **Tabled** pending impact response from Paralegal Studies.

4. Council voted to **approve Proposal #17 from Physical Therapist Assistant** program to update PTA courses and curriculum to meet accreditation standards, and to delete PTA 0201 and PTA 0203.  (Appendix 3)

5. Council voted to **approve Proposal #18 from Cosmetology** to add BT 0111, 0171 & 0220 to the curriculum for ATC in Cosmetology, and to reduce course credits in the COSM courses from 8 credits to 5 credits.  (Appendix 4)

6. Council voted to **approve Proposal #19 from Civil Engineering Technology** for a new Basic Technical Certificate (BTC) for Surveying Technician.  *Contingent upon SBOE approval of State Proposal #2019-14.* (Appendix 5)

7. Council voted to **approve Proposal #20 from English & Philosophy** to update the Creative Writing Option curriculum, create new courses ENGL 4404 and ENGL 4408, change course title for ENGL 4406.  (Appendix 6)

8. Council voted to **approve Proposal #21 from Cosmetology** for new Barbering certification course COSM 0250.  (Appendix 7)

9. Council voted to **approve Proposal #22 from Business Technology** for course and curriculum updates to Business Technology programs and to delete BT 0110 and BT 0201.  (Appendix 8)

10. Council voted to **approve Proposal #23 from English & Philosophy** to substitute PHIL 4450 for ANTH 2239 as elective for Biomedical Ethics Certificate.  (Appendix 9)

F. **NEW BUSINESS** – Council voted to accept and immediately **table** all New Business items until next time.

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. Change Memo 12: AY2020-21 Update prerequisite for PPRA 3314 from Pharmacy Practice and Administrative Sciences

2. Change Memo 13: AY2020-21 ENGL course drops and changes from English & Philosophy

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #24 from ART to update courses, curriculum, and degree requirements for BA, BFA, and minors.

2. Proposal #25 from History to update courses and curriculum, create new courses, delete old courses

3. Proposal #26 from Theatre & Dance to update Dance courses and curriculum, create new DANC 3305, and to change the name of the major to Dance Studies.  *Requires SBOE approval of Letter of Notification #2019-LON-06 to change the name of the major.*

G. **ADJOURNMENT:**  4:07 p.m.
APPENDICES

ACTIONS APPROVED:

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

A. Change Memo 6: from Emergency Management to remove EMGT 4401 as a pre-requisite from EMGT 4402.

B. Change Memo 7: from Sport Science & Physical Education to remove non-course First Aid and CPR requirements from the BS in Physical Education

C. Change Memo 8: from Sport Science & Physical Education to add BIOL 2227 and BIOL 2228 as pre-requisite options for PE 3301, PE 3302, PE 3370 and PE 4494.

D. Change Memo 9: from Health Occupations to add BIOL 2227/2227L and BIOL 2228/2228L as prerequisite and course options for the Health Occupation programs: AAS in Health Information Technology, AAS Occupational Therapy Assistant, AAS Physical Therapy Assistant, and AS in Respiratory Therapy.

E. Change Memo 10: from Technical General Education to delete TGE 0100P from the catalog, since it has not been offered since Fall 2013.

STATE PROPOSALS ENDORSED:

S-1. 2019-14: COT_Basic Technical Certificate (BTC) Surveying Technician – corresponds to UCC Proposal #19

CURRICULUM PROPOSALS APPROVED:

1. UCC AY2020 Proposal #56 from Teacher Education Studies: CHEM to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the fourth of eight sub-proposals created from the original comprehensive proposal and includes only changes to the Chemistry portions of the TES curriculum in the catalog. Had been tabled pending resolution of curriculum with Chemistry department.


3. Proposal #17 from Physical Therapist Assistant program to update PTA courses and curriculum to meet accreditation standards, and to delete PTA 0201 and PTA 0203.

4. Proposal #18 from Cosmetology to add BT 0111, 0171 & 0220 to the curriculum for ATC in Cosmetology, and to reduce course credits in the COSM courses from 8 credits to 5 credits.


6. Proposal #20 from English & Philosophy to update the Creative Writing Option curriculum, create new courses ENGL 4404 and ENGL 4408, change course title for ENGL 4406.

7. Proposal #21 from Cosmetology for new Barbering certification course COSM 0250.

8. Proposal #22 from Business Technology for course and curriculum updates to Business Technology programs and to delete BT 0110 and BT 0201.

9. Proposal #23 from English & Philosophy to substitute PHIL 4450 for ANTH 2239 as elective for Biomedical Ethics Certificate.