A. PRELIMINARIES
1a. Attendance:
   Members: Carmen Febles, Steve Byers, Joanne Toevis, Cathy Gray, Lisa Goss, Wenxiang Zhu,
   Geoffrey Bennett, Weldon Hill, Susan Belliston (chair), LaVona Andrew, Barb
   Mason, Camdon Kay (ASISU)
   Ex-Officio: Chris Hunt, Alan Frantz (for Joanne Tokle), Emily White, Corey Zink
   Admin. Asst: Catherine Read
   1b. Excused: Deidre Caputo-Levine, JoAnn Hertz
   1c. Guests: Matt Wilson (GERC)

2. Minutes for UCC’s ‘virtual’ meeting on January 31, 2019, and March 14, 2019 -- forthcoming

3. Report from the Executive Committee:
   Met and discussed SBOE’s desire to consider state proposals over two Board meetings, which means
   proposals will need to be on the mid-October Board agenda. That timeline entails state proposals and
   corresponding catalog proposals must be approved by the end of the preceding spring semester.

4. Information from Academic Affairs:
   SBOE’s subcommittee IRSA met recently. As they review state proposals they are most interested in
   the justification for why each proposed program is needed, workforce need and student demand,
   projected enrollments and graduate data, and sunset clauses for closing programs that do not meet
   projections after a few years. They are also strongly encouraging Open Educational Resources
   (OER), especially in General Education courses. Selected GEM common courses are expected to
   have at least one section using OER by Spring 2020.

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      Wilson reported GERC is reviewing the gen ed assessment reports submitted last fall.
      Compliance is still an issue – departments are not reliably submitting reports, are not always
      following their assessment plans, and confusion clearly persists among faculty and chairs as
      to what is expected and what the procedure is. Objective Review Committees are reviewing
      the 5-Year Reports for Objectives 3 and 4.

      i. Council accepted GERC Minutes for February 26, 2019

   b. BAS Committee update – none

6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils:
   Faculty Senate met and discussed health sciences representation, but have not mandated any changes for
   the subcouncils to implement.

8. Other related information or questions: none

B. INFORMATION ITEMS

State Proposals in the Approval Chain: none yet
State Proposals and Letters of Notification known to be in the Works:
**MUST** be submitted to Academic Affairs (Catherine and Joanne Tokle) **no later than April 8, 2019:**

- New Certificate in **Cultural Resources Management** (CAL) – CANCELLED by department
- New Minor in **Applied Behavior Analysis** (CAL) – Letter of Notification Request received by Academic Affairs; UCC catalog proposal in the works.
- Program Name Change: from Dietetics Program to **Department of Nutrition and Dietetics** (CoHP) -- needs LON -- Letter of Notification Request received by Academic Affairs, Catherine to contact department to finish up details.
- Program Name Change: from **Sport Science & Physical Ed** to ... (COE) -- needs LON
- Expansion to Twin Falls: BS Degree and Post-Bac Certificate in **Pre-Speech Language Pathology** (CRCS) -- needs LON
- Interprofessional Minor in **Healthy Aging** (CoHP) – needs LON
  - UCC catalog proposal is in the works
- New B.S. in **Applied Mathematics** (COSE) – needs full proposal – initial draft rec’d by Academic Affairs, more info requested. UCC catalog proposal in the works.
- New B.S. in **Computer Engineering** (COSE) – initial draft rec’d by Academic Affairs, more info requested. UCC catalog proposal is in the works
- New B.S in **Respiratory Therapy** (COT) – needs full proposal
  - UCC catalog proposal is in the works
- New Academic Certificate in **Land Surveying** (COT) – needs full proposal
  - UCC catalog proposal is in the works
- New BAS in **Cyber Physical Systems Engineering Technology** (COT) – needs full proposal
- New ITC in **Basic Electronics** (COT) – needs full proposal + CTE
  - UCC catalog proposal is in the works
- Discontinue: Post-bac Certificate in **Informatics** (COB) – needs Discontinuance proposal -- initial draft rec’d by Academic Affairs, more info requested.
  - UCC catalog proposal is in the works
- Discontinue: **BBA in Health Informatics** (COB) – needs Discontinuance proposal -- initial draft rec’d by Academic Affairs, more info requested.
  - UCC catalog proposal is in the works
- New BS in **Health Informatics** (CoHP) to replace the BBA – needs full proposal
- Revise MS in **Health Informatics** (CoHP) to enhance curriculum and change delivery method to online – needs full proposal
- New B.S. in **Investigative Forensics** (CAL) – needs full proposal
  - UCC catalog proposal is in the works
- New AAS in Pharmacy Technology (COT) – needs full proposal + CTE – on 3-Year Plan for 2021-22
  - UCC catalog proposal is in the works -- for 2021-22

**Problematic Proposals:** none this week

**C. CONSENT CALENDAR** – none this week

**D. REMAINS TABLED**

1. Proposal #56 from Teacher Education Studies: CHEM to clean up the catalog, reduce credits, and align curriculum with state certification requirements. This is the fourth of eight sub-proposals created from
the original comprehensive proposal and includes only changes to the Chemistry portions of the TES curriculum in the catalog. Has been tabled pending resolution of curriculum with Chemistry department. Contingent upon approval of TES Proposal #53 courses.

E. UNFINISHED BUSINESS

1. Proposed UCC Bylaws revisions
   Council reviewed and discussed the proposed changes. A major change was to add optional non-voting ex-officio faculty representatives in case colleges want to send an extra person to participate in council discussions without skewing the vote ratio. Andrew suggested modifying the Health Sciences representation to specify of the three reps, one must be from the College of Health Professions, and two must be from the remaining three colleges. Of those two, one representative be from Meridian, and the other be from Pocatello.

   Mason requested the minutes reflect that although this Council acknowledges College of Pharmacy programs’ curricula change constantly and the prolonged timeframe for approvals could cause accreditation problems, the catalog publishing deadline in mid-Spring and volume of required reviews, approvals, and catalog production process impose time constraints that cannot be condensed.

   Council rearranged the paragraphs describing officers, duties of officers, and executive committee and made several edits to those and other sections.

   Council discussed current and prospective council representation with Tony Seikel from Health Sciences administration. A spreadsheet showing the number of programs and gen ed courses per college, with current and prospective membership data, for each of the known faculty councils and committees was reviewed. The data showed it would be neither feasible nor fair if all four colleges in the Division of Health Sciences were to have their own representative on each council.

   No action was taken since bylaws amendments cannot be approved in the same meeting in which they were made.

F. NEW BUSINESS –

1. Council Officer Nominations/Elections for 2019-20
   Council nominated Geoffrey Bennett to be Chair next year, he accepted the nomination. Council unanimously elected him as Chair for 2019-20.

   Council nominated Deirdre Caputo Levine as Vice Chair; she was not here to accept the nomination.
   Vote deferred until next meeting.

   Council nominated LaVona Andrew to be Executive Secretary; she accepted the nomination. Council unanimously elected her as Executive Secretary for 2019-20.

2. Council reviewed the status of each of the State Proposals and Letters of Notifications that have been requested and are in the works. They will monitor and follow up with their constituents.

G. ADJOURNMENT:  4:48 p.m.

APPENDICES:  none