



Idaho State University

POLICIES AND PROCEDURES

Emeritus Status

ISUPP 4060

POLICY INFORMATION

Policy Section: *Academic Affairs*

Policy Title: *Emeritus Status*

Responsible Executive (RE): *Vice President for Academic Affairs and Provost*

Sponsoring Organization (SO): *Office of Academic Affairs*

Dates: Effective Date: *September 2006*

Revised: *March 19, 2021*

Review Date: *March 2026*

I. INTRODUCTION

Emeritus status is intended to honor former Idaho State University Faculty in recognition of their dedicated service to the institution.

II. DEFINITIONS

- A. **Emeritus:** A Faculty member who has retired but is allowed to retain their title is an honor.
- B. **Faculty:** An individual employed by Idaho State University with a title and experience as defined by ISUPP 4050 *Academic Rank and Other Appointments*.

III. POLICY STATEMENT

University Faculty members, upon retirement, may be granted Emeritus status according to the criteria presented below. Emeritus status is an honor conferred upon a retiree and is not automatically granted. Consideration for Emeritus status can be initiated by retiring Faculty members or by their colleagues.

IV. AUTHORITY AND RESPONSIBILITIES

The Office of Academic Affairs has the responsibility to review this policy and make recommendations for change to be considered via the policy process outlined in ISUPP 1010.

V. PROCEDURES TO IMPLEMENT

- A. University Faculty members, upon retirement, may be granted Emeritus status according to either of the following criteria:
 - 1. A member of the Faculty who has provided at least fifteen (15) years of dedicated service to Idaho State University.
 - 2. Individuals who have made substantial contributions to their fields of specialization or who have demonstrated exceptional scholarship and competence or appropriate creative accomplishment of recognized outstanding quality.
- B. To confer Emeritus Status, the University President must receive recommendations from each of the four University entities listed below following the process established by Academic Affairs.
 - 1. Department Level: The Department in which the Emeritus-Status Candidate is affiliated.
 - 2. College Level: The Dean of the College or Library in which the Emeritus-Status Candidate is affiliated.
 - 3. The Faculty Senate
 - 4. The Vice President and Provost (VPP)
- C. Emeritus Faculty are eligible to continue scholarly pursuits in the name of Idaho State University. The University may offer laboratory space, office space, and resources, as approved and made available by the recommending department, to permit the individual to continue their work.
- D. Emeritus Faculty are entitled to attend Faculty meetings, march in the appropriate position in the academic procession; use the library and University facilities normally available to Faculty members; and attend all social and ceremonial functions of the University.
- E. Emeritus Faculty do not have voting rights.
- F. Faculty have the designation of Emeritus added to the rank held at the time of retirement. Academic administrators who hold Faculty rank may be conferred Emeritus status at the Faculty rank or the administrative title.

- G. The Faculty Senate may recommend the title President Emeritus to the Idaho State Board of Education for an ISU president who retires after at least ten years of honorable service to ISU.
- H. Emeritus status will be designated in the University Undergraduate or Graduate Catalog.