

Academic Reference Form

To be completed by the Applicant

Name of Applicant: _____ ISU Bengal Card Number: _____

Reference requested from: _____

Under the U.S. federal law (Section 438 of Public law 90-247, as amended), students are permitted access to certain education records. Section 438(a)(2)(B) Provides that a student may waive the right to inspect confidential letters of recommendation. Many applicants have found that a recommendation letter written in confidence has a greater impact than one in which the applicant has access. If you waive your right to inspect the information requested by this form, please sign below.

Applicant's signature

Date

To be completed by the individual providing the reference

The applicant named above is applying for study abroad through the Idaho State University Office of International Programs and Services. Please type or print clearly. Return this reference form to **International Programs Office, Stop 8038, Idaho State University, Pocatello, ID 83029-1823.**

1. How long and in what capacity have you known the applicant? _____

2. Please indicate the applicant's ability and academic competence in comparison with other individuals whom you have known at similar stages in their academic careers.

	Below average	Average	Above average	Inadequate opportunity to observe
Motivation				
Ability to express thoughts in speech and writing				
Emotional stability and maturity				
Self-reliance and independence				

3. If there are any other comments you would like to make on behalf of the student, you may accompany this reference with a letter of recommendation.

Signature of individual providing the reference

Date

Name (please type or print clearly)

Position or title

Office address and telephone number