A student who has a significant or severe personal medical condition, as determined by appropriate licensed medical professional, that precludes continued academic enrollment, must provide documentation as follows in order to be considered for withdrawal based on exceptional circumstances:

A. “Application for Medical Withdrawal” form filled out

B. Medical Provider Documentation for Medical Withdrawal. Student must sign that form and give the form to the medical provider for completion. Medical provider is defined as: Medical Doctor, Doctor of Osteopathy, Physician Assistant, Nurse Practitioner, Licensed Psychologist, or Licensed Professional Counselor.

C. A brief statement in the student’s words outlining the reason for requesting a withdrawal.

It is the student’s responsibility to make certain that he/she is withdrawn from all classes. Students wishing to withdraw from ISU, medically or otherwise, after the established deadline (see current calendar) should contact the dean of the college in which they are enrolled in order to determine the available options.

Letters from health care practitioners other than those listed above, for example, Registered Nurses, LPNs, Medical Assistants will not be acceptable documentation. The student is requested NOT to supply medical chart notes, hospital records, X-Ray reports or any documentation other than the forms requested above.

Once a student has been approved for withdrawal based on exceptional circumstances, the approval is final and cannot be rescinded at a future date for any reason.

Please submit the Application form, the brief statement and the letter from your medical provider to:

Medical Withdrawals
ISU Health Center
921 S. 8th Ave, Stop 8311
Pocatello, ID 83209
Phone (208) 282-2330
Fax (208) 282-4036
Idaho State University
Health Center
921 S. 8th Avenue, Stop 8311 Pocatello ID 83209-8311

Application for Medical Withdrawal

For students seeking withdrawal from all classes due to personal medical issues.

Name: _____________________________________ Bengal ID#: ______________________

Address: __________________________________________________________________________________

City: ______________________________ State: _________________________ Zip: ________________

Phone #: ___________________________ Major/Department: ______________________________

Semester for which withdrawal is requested: Year _____ Fall ___ Spring ___ Summer

_________ Date you last attended classes for the withdrawal semester

You may withdraw from classes on your own before the “last day to withdraw” (see academic calendar). This will result in a W on your transcript.

If you stopped going to class before the “last day to withdraw” AND you did not withdraw from the class, please explain why you did not withdraw before the “last day to withdraw.”

If this is a request for a retroactive withdrawal more than one month past the end of the semester in which you are requesting a withdrawal, please explain what prevented you from requesting the withdrawal within one month of the end of the semester:

_________ Date of withdrawal from all classes associated with this medical withdrawal

I hereby petition for a medical withdrawal from enrollment in all classes for the current semester at Idaho State University due to my personal illness. I authorize ISU representatives to review my medical records and other documentation as necessary to determine my eligibility for a medical withdrawal and/or a refund of fees. I further authorize my medical provider to speak with University Health Services about any questions related to my personal illness. I understand that I must withdraw from all of my classes for the semester for which I am applying for a medical withdrawal. I have discussed this withdrawal with my Academic Advisor and Financial Aid.

Signature: ___________________________ Date: ___________________________

Documentation required:

A. This form completed.
B. A brief statement by you about your current circumstances. This is a paragraph outlining why you are seeking this withdrawal.
C. Completed Medical Provider Documentation for Medical Withdrawal form faxed directly from your medical provider to University Health Services with a cover page from the provider’s medical practice.

Keep a copy of A and B for your records.

Please submit this form A. and B. to:
Medical Withdrawals
ISU Health Center
921 S. 8th Ave., Stop 8311
Pocatello, ID 83209
Phone: (208) 282-2330
Fax: (208) 282-4036
Medical Provider Documentation for Medical Withdrawal

IF FORM IS NOT COMPLETED IN IT’S ENTIRETY, STUDENT MAY BE DENIED A MEDICAL WITHDRAWAL

Date: ______

Dear Medical Treatment Provider:

I, ______________________, am requesting a withdrawal from all courses during the academic term ______________________, due to my personally significant illness or for severe medical reasons. Idaho State University requires that this form be completed by my medical treatment provider to support this withdrawal.

For the period for which I am requesting a withdrawal, please provide the following documentation on this form or another form and fax the form directly to University Health Services (208) 282-4036 with a cover page from your medical practice:

<table>
<thead>
<tr>
<th>Dates of Treatment/Examination</th>
<th>Diagnosis</th>
</tr>
</thead>
</table>

Additional information on the nature of the medical condition in sufficient detail to justify complete withdrawal from the student’s term indicated above. Please complete all sections of this form:

- A statement that you, as the treating medical provider, believe that the medical condition caused the student to be unable to participate in academic pursuits:

- Need for withdrawal from all classes and programs due to the medical reason(s) indicated:

- Date of onset of inability to perform academically:

- Expected duration of impairment:

- Anticipated date of ability to return to school and meet academic expectations:

I give permission for my medical treatment provider to talk with University Health Services, about any questions we may have about the information contained herein.

Signed: ________________________________________________ (Name of Student)
Date: _____________________________________________________

Signed: ________________________________________________ (Name of Treatment Provider)

Printed Name of Treatment Provider: ____________________________
Telephone: ________________________________________________

Fax this completed form directly to University Health Services at (208) 282-4036.