

IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES

February 27, 2017

4:00 p.m.

Faculty Senate Conference Room, Meridian Room 653, Idaho Falls

In Attendance:

Senators

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Laura Ahola-Young | <input checked="" type="checkbox"/> Shandra Helman | <input type="checkbox"/> Justin Stover E |
| <input checked="" type="checkbox"/> Elizabeth Cartwright | <input checked="" type="checkbox"/> Kathleen Lane | <input checked="" type="checkbox"/> Jeff Brookman |
| <input checked="" type="checkbox"/> Paul Watkins (co-chair) | <input checked="" type="checkbox"/> Karren Streagle | <input type="checkbox"/> Ellen Ryan A |
| <input checked="" type="checkbox"/> Regina Koury | <input type="checkbox"/> Hossein Mousavinezhad | <input type="checkbox"/> Mary Shea A |
| <input checked="" type="checkbox"/> Rajendra Bajracharya | <input checked="" type="checkbox"/> Gene Warren | <input checked="" type="checkbox"/> David Blakeman (co-chair) |
| <input type="checkbox"/> Carol Kirkpatrick A | <input checked="" type="checkbox"/> Marv Sparrel (telcom) | <input checked="" type="checkbox"/> Kathleen Baron (telecom) |
| <input type="checkbox"/> Barb Mason (telecom) A | <input checked="" type="checkbox"/> Shauna Smith (telecom) | <input checked="" type="checkbox"/> Kerry Casperson E |
| <input checked="" type="checkbox"/> Cathy Oliphant | <input checked="" type="checkbox"/> Anish Sebastian | |

Ex-Officio:

- | | | |
|--|---|---|
| <input type="checkbox"/> Laura Woodworth-Ney | <input type="checkbox"/> Margaret Jonnson E | <input checked="" type="checkbox"/> Kris Clarkson |
| <input type="checkbox"/> Makayla Muir | <input checked="" type="checkbox"/> Dottie Sammons (Past Chair) | <input checked="" type="checkbox"/> Connie Tillotson (Recorder) |

Guests: NONE

Open Forum: None

I. ANNOUNCEMENTS AND UPDATES

A. Announcements – None

B. Senate Chairs' Report

President's Cabinet - Watkins said the President and the Executive Vice President are in Boise today and tomorrow meeting with Legislature on line item budget requests. A line item for \$1 million has been requested for the Polytechnic Institute. A few other line item requests have been submitted including one for the joint effort with Twin Falls and CSI.

Dean's Council - Blakeman attended the Dean's Council meeting. Facilities presented a 5/10/15 year plan. He shared a copy of the plan with the Senators. The plans presented are only future placeholders. Watkins said he would obtain a copy of the report and share with the Senators.

NOTE: The IEAC Documents can be located at <http://www.isu.edu/ieac/steering-and-subcommittees/steering-committee/>.

C. SBOE Highlights - Blakeman attended the SBOE meeting this past week. He found it interesting and fascinating. Though the discussions related to K-12 were not about the colleges/universities, it was interesting to see what occurs to prepare students for higher education. ISU's request for a Master of Healthcare Administration and a Master of Taxation were approved. The Board also approved the request to allow teaching in the RISE Building research facility. He had the opportunity to meet with other Faculty Senate members from other colleges/universities. They met with Randall Brumfield the new Chief Academic Office for

the Board. It was great connecting with the senators from other universities to compare the differences. Some do not have clerical support and it is up to one of their senators to take minutes. In other instances, the Faculty Senate chair sits with the Provost from their university.

D. Update from Academic Affairs

Margaret Johnson was unable to attend the meeting today. No formal update.

Open Forum - The Provost's open forum was held February 22. Blakeman asked if anyone had attended the forum and their thoughts. Sammons said the PAT (Project Action Team) was mentioned again. Goals to get faculty involved to work on short term projects. Watkins said he would like to see incentives added for small grant and/or release time but no formal discussions have been made with the Provost yet.

Budget and Strategic Plan – The final budget hearings with the IEAC is scheduled Tuesday and Wednesday this week. Both the academic and non-academic units will present their budgets. The proposed budget recommendations will be made to the President on April 14. The Strategic Planning Committee is wrapping up the feedback received and will provide an update on Tuesday.

E. Update from Student Affairs

Clarkson is working with the Foundation to establish a Student Emergency Fund. A MOA has been created with the Foundation to establish an endowment to solicit donations for the express purpose to help students experiencing unexpected hardships (accident, illness, family emergency, etc.). They have already received two \$1,400 contributions. They hope to use the interest from the endowment to assist students. ISU currently has a short term loan to help students with hardships but the funds need to be paid back. This Emergency Fund encourages payback but is not expected. ISU funds are restricted in many ways and it can be utilized for this purpose.

A new initiative coming through the Guardian Scholars program. Sheryl Yee, Student Affairs' new social worker, has been very active with this initiative. It will help students coming from foster care to transition to being full time students. The statistics are pretty grim – 50% of students coming from foster care earn a high school degree. Of those earning a degree, only 10% will go on to college. Only 3% of those going on to college will achieve a degree. This program will intervene and try to help and support students into college.

F. Academic Standards Council

Minutes for February 18, 2017

NOTE: This topic was not discussed. Table until next meeting.

II. MINUTES

Watkins asked Tillotson to discuss the minutes posted to the agenda (January 23, 2017 and February 13, 2017). Tillotson said an email message was sent earlier to the chairs notifying them the minutes for February 13, 2017 would not be available. She apologized and will try to have them available in the future. The minutes for January 23, 2017 were available. Watkins said he would entertain a motion to approve the minutes. Warren asked how many people read the minutes. The minutes had not been read by the group. Approval will be tabled until everyone has had a chance to read them. Tillotson was asked to send an email to the Senators to let them know when minutes are available.

III. EMERITI NOMINATIONS

Topic tabled until the other agenda topics could be discussed since Senate would need to go into Executive Session to discuss.

IV. CONTINUING BUSINESS

A. Faculty Policies Task Force

Sammons said she and Kirkpatrick have not yet had an opportunity to meet yet due to scheduling conflicts. They will meet soon. She said the consensus was to proceed with a pool of interested faculty versus a more formal committee.

B. Ombuds Resolution

Watkins said the Provost has verbally approved the faculty ombuds position. The group received an email from Read that a charter was approved by Faculty Senate in 2014. Senate needs to form a task force to look at the charter, compare to other charters, and propose a charter in order to move forward with a faculty ombuds position. John Gribas will be approached to ask for his assistance and guidance since he has served as the Faculty Ombudsman in the past. Watkins believes Faculty Senate should be the responsible organization to seek nominations for this position as well as recommend approval for the faculty member selected. He said the Provost has already met with HR. The current Ombuds Program will remain in effect in HR for staff but the faculty ombuds person will not report to HR.

ACTION: Ombuds Task Force consists of Cartwright, Lane, and Warren

C. Constitution Research Report

Ahola-Young does not have a report yet. She has been out of town. She hopes to have an update at the next meeting and definitely before Spring break.

D. Senate Open Forum

Watkins asked for a consensus whether to have a Faculty Senate open forum before the end of the semester. Questions were asked how many people attend the last forum. It was about 45 people. The group discussed various ideas from combining meetings, to having faculty bring questions to their senate representative and having these questions asked in the Provost's meeting, to having only one forum a year for Faculty Senate. Thoughts were to have a separate meeting for faculty so they will be comfortable and to be able to speak openly about concerns, etc. Blakeman concurs to forgo a meeting this semester and wait until Fall to bring updates to the faculty. It was suggested to have a town hall meeting versus a forum. Think about now and make a final decision next meeting. Streagle suggested it may be beneficial to have the purpose for this meeting determine and may aid in the final decision. Watkins asked for the Senators to think about and send an email. Faculty Senate has a new email account (facultysenate@isu.edu).

E. ISUPP 1010-Policy Development and Administration Policy

Watkins said this topic is informational only. General Counsel is doing a complete overhaul of the existing policy to format so the policy is consistent. Sending out to the various constituent groups for their input. A spreadsheet was also provided to list all the policies and divided between the different units.

G. Ethics Policy Committee

Lane said this is delinquent but are planning providing an update to the Faculty Senate meeting after Spring Break (March 27).

V. NEW BUSINESS

A. Vacant Seats

Blakeman said there will be a number of vacant seats at the end of this semester. Not including the vacant CoSE seats, there will be nine seats to fill, three more for CoSE, and an optional one for Business. If you know your term is over, please meet with your Dean or whoever oversees the voting for your college and either re-volunteer or have the process started. An email will be forthcoming for all the vacant positions for Faculty Senate, Curriculum Council, and GERC. It may be helpful if you can remain on Senate for continuity. However, the College may require a vote.

B. Faculty Senate Chair Position

Blakeman said Faculty Senate Chair position(s) nominations will be coming up soon. Senators will need to decide whether to stay with a co-chair system or elect one individual. Chairs will have more responsibilities than in the past. Previously Read had done a majority of the tasks for the chairs. With the recent changes to Faculty Senate, the chairs will incorporate much of what she had done. Watkins said there are more to the chair responsibilities than just the regular meeting FS meetings. There are a several meetings to attend. The co-chair system has worked well for him and Blakeman in splitting the duties. One question was in regards to whether course release would be available. Blakeman said he did have course release one year but not this year as he did not have another person to cover his courses. Blakeman said the individual does not need to be in Pocatello. A suggestion was made to change the length of service from three years to four. Blakeman and Watkins asked the group to think about the faculty senate chair (or co-chair) elections. Elections should occur in April.

C. Reapportionment of Representation

Blakeman said they will contact Vince Miller with Institutional Research to obtain the amount of faculty in each college. The bylaws provides for a review to recount the amount of faculty in each college to determine the number of senators for the college. Blakeman will find out the ratio needed.

ACTION: Watkins entertained a motion to move into Executive Session to discuss emeriti nominations. An exception was made to allow Tillotson to remain to record notes. Moved by Warrant and seconded by Helman/Lane. **Motion passed.**

VI. EMERITI NOMINATIONS – Executive Sessions 5:10 p.m. – 5:35 p.m.

When Senators came out of Executive Session they voted to recommended the following for emeritus status:

ACTION: Moved and seconded to award emeritus status to Dr. Carl Levenson. Passed unanimously.

ACTION: Moved and seconded to award emeritus status to Dr. Alan Frantz. Passed unanimously.

ACTION: Moved and seconded to award emerita status to Dr. Jane Strickland. Passed unanimously.

ACTION: Moved and seconded to award emerita status to Dr. Jeanne Johnson. Passed (2 opposed, 1 abstain, remaining approved).

ACTION: Moved and seconded to award emerita status to Dr. Linda Hatzenbuehler. Passed unanimously.

ACTION: Moved and seconded to award emeritus status to Dr. Neill Piland. Passed unanimously.

ACTION: Moved and seconded to award emeritus status to Dr. Frederica Gould. Passed unanimously.

ACTION: Moved and seconded to request additional information on the emerita request for Dr. Jody O'Donnell. Faculty Senate will make a final decision at the next meeting.

VII. Adjournment: 5:54 p.m.

Approved by Faculty Senate: Approved March 13, 2017