



FACULTY PROFESSIONAL POLICIES COUNCIL
IDAHO STATE UNIVERSITY
OFFICIAL MINUTES



March 5, 2025
3:00 pm – 5:00 pm
Zoom Meeting

In Attendance: Jeehoon Kim, Yan Chen, Anna Alexander, Corey Bartle, LaVona Andrew Carson, Deanna Dye, Leslie Kerby, Brandon Peecook, Cathleen (Helen) Tarp

Ex Officio: Laura Ahola-Young, Mel Anderson, Veronica Garcia, John Gribas

Absent: Karl Bridges, Jena Lords, Amanda Zink

Recording Secretary: Lisa Hunt

I. Welcome - Jeehoon Kim

II. FPPC meeting minutes approval [February 19, 2025](#)

ACTION – minutes approved with 7 yes, 0 no, 0 abstain

III. Report from Director of University Policy Administration (Mel Anderson)

IV. Policy Draft Discussion

a. Promotion and Tenure (ISUPP 4020)

- i. Clarification of February 5, 2025 meeting minutes (IV. a. iii. 1. e.)
 - 1. Previously, FPPC stated that student committee members voting rights were up to the department but this conflicts with SBOE Policy
 - a. SBOE Policy II. Subsection G. 6. iv. e.
 - i. A promotion and tenure committee may have student representation
 - ii. Each member of the committee has an equal vote on all matters
 - b. New draft of P and T policy (VIII. A. 2. c. - VIII. A. 2. e.) resolves this concern
 - ii. Discussed second-round policy draft crafted by DPA
 - 1. Need to use terms consistently throughout the policy document
 - 2. Section IV. A.
 - a. Specific timelines need to be added
 - b. Professional materials needed for review
 - c. Discussion of policy process vs. procedure
 - 3. Section V. B. 4.

- a. Timeline for department-level committee and chair's report depends on the college schedule but sometime between fall and spring semester
 - 4. Section V. C. 3. and V. C. 4.
 - a. Discussion of extensions vs. 'Stop the Clock'
 - b. Need to update the timeframe throughout the process
 - 5. Section VII. B. C. 5.
 - a. Need to add five working days to respond and sign the form
- iii. After discussing with and updating the stakeholders, DPA will send out finalized draft for review with an open comment period
- iv. For next FPPC meeting - review future policy work, discuss strategic planning

V. Adjourn – 5:58p

ACTION – LaVona Andrew Carson motioned to adjourn
 Yan Chen seconded
 Motion carried unanimously

Important Dates:

Monday, March 10, 2025 4-6 pm

Next Faculty Senate Meeting

Wednesday, March 19, 2025 3-5 pm

Next FPPC Meeting