CRCS
Policy & Procedure
for
Student Advisory Board
CRCSPP 19-02
PURPOSE:

The purpose of the Dean’s Student Advisory Board (hereafter referred to as “Board”), is to actively engage students in the mission, goals and activities of the College of Rehabilitation and Communication Sciences (CRCS). Specifically, members of the Board will meet periodically with the Dean (i.e., one, two or three times per semester), will share information with other students regarding the activities of the CRCS, and will gather ideas and information from other students to share with the Dean.

MEMBERSHIP:

Existing student organizations will select representatives to serve on the Board. Members of the Board must be students in good standing in the program they represent, must be able to carry out responsibilities without adverse impact on their own programs, and must display appropriate ethical and professional standards. The Dean or the program faculty may advise a student to decline or resign Board membership if these criteria are not met. The term on the Board shall be one academic year. A student may serve consecutive terms. One student will be selected to represent each of the following:

- Sign Language Studies (Pocatello)
- Sign Language Interpreting (Meridian)
- Communication Sciences & Disorders undergrad/preprofessional for Pocatello
- Communication Sciences & Disorders undergrad/preprofessional for Meridian
- Occupational Therapy (Pocatello)
- Speech Language Pathology for Pocatello
- Speech Language Pathology for Meridian
- Speech Language Pathology for Online
- Audiology for Pocatello
- Audiology for Meridian
- Physical Therapy for Pocatello
- Physical Therapy for Meridian

Student organizations may determine their own process to select Board members. Selection will take into account that a Board member represents the students of the academic program, not the membership of the student organization. It will be at the discretion of each student organization to select representatives at the end of Spring semester for the coming year or at the start of the Fall semester. In most cases, selections should be complete by mid-September so that a first meeting can occur in late September.

OPERATIONS:
At the request of the Dean, the Department Chairs will notify student organizations of the need to select Board members each year. After Board members are selected, the Dean will schedule meetings. Video conferencing will be used at each meeting. If possible, meetings will be scheduled as convenient for every Board member. If not all members can attend at the same time, efforts will be made to accommodate as many members as possible, and meeting times will rotate so that the same Board member or the same program is not consistently excluded from the meetings.

Agenda and topics for the meetings will be set by the Dean. Board members are encouraged to suggest topics for future discussion or to bring ideas to the meetings. Meeting minutes will be shared with student organizations and made available to faculty of the programs. Sensitive or confidential information will not be included in the minutes.