

## **Meeting Agenda**

### **CAL Chairs Council**

Date: October 5, 2023  
Time: 9:00-11:00 a.m.  
Location: Frazier Hall 214 [Zoom Link](#)

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#### **Announcement and/or discussion items**

- A. Class fee authorization process and deadline - John
- B. Year 1-3 lecturer evaluation deadlines - John
- C. Moodle course evaluation upload and management - John and Carrie
- D. Update Global Studies Director call - Zack
- E. Faculty Development Fellow call - Zack
- F. Outstanding Student Association (OSA) nominations update
- G. FY23 budget data set - Angie
- H. Evaluation and campus culture
- I. Program teach out, GA support, etc.

#### **Guests**

- Facilities project requests - Brian (10:30)

#### **Upcoming events and deadlines**

- Travel funding proposals due 10/6
- Chair evaluations for second-year faculty 10/16
- Global Studies Director call 10/16
- Summer 2024 schedule due 10/20
- Undergraduate catalog changes for 2024-2025 due 10/20
- Spring 2024 schedule viewable online 10/23
- Class Fee Authorization form due to CAL 10/24
- Research Development Fellow call 10/30
- Outstanding Student Achievement Award deadline to the college 11/4
- Chair recommendations for P&T due in Box 11/6
- Spring 2024 registration begins for seniors 11/6
- Distinguished Faculty Award nominations 1/26