# Articulation Agreement Form

If you download this form and fill out this first page in WORD (not google docs), it should autofill on the other pages. You can also add the logo from the other institution in the top left corner.

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| --- | --- |
| **Name of Partner Institution:**  | Institution Name |
| **Name of Program at Institution Name:**  | External Program Name |
| **Name of Program at Idaho State University:** | ISU Program Name |
| **Degree Awarded from Institution Name:**  | External Degree Type |
| **Degree Awarded from Idaho State University:**  | ISU Degree Type |
| **Institution Name Program Contact Person Name:** |  |
| **ISU Program Contact Person Name:** |  |

**Instructions:**

* Fill any gaps in the agreement and make sure everything in the template works for you.
* Fill out the Degree Plan
	+ Add the classes from the outside institution and the ISU equivalents next to it. If you don’t need the second page for the outside institution, leave it blank. General Ed. Courses have been added for convenience but can be changed if needed.
	+ Add the classes to be taken at ISU on the ISU pages.
* Fill out the ‘Other Requirements for Degree’ page if needed.
* Email finished articulation to articulations@isu.edu
* Articulation will start the process outlined in the [manual](https://drive.google.com/file/d/1CHb3wGEe1Fn32rhuRBiQcfmN1-7w9c5i/view?usp=sharing). You may be contacted with questions or concerns.

**Questions?**
Contact Registrar office for course questions or visit the [transfer equivalent website](https://www.isu.edu/areg/transferEquiv/index.shtml#ID)
Email articulations@isu.edu for form/process questions

**Articulation Agreement** Between

 Institution Name and Idaho State University

**INTRODUCTION**

Based upon a mutual respect for the integrity of academic programs and in an effort to better serve students who wish to obtain a ISU Degree Type after being awarded a(n) External Degree Type, Institution Name and Idaho State University hereby enter into an Agreement for an Articulation Agreement that upon a student’s successful completion in its entirety will result in a(n) External Degree Type from Institution Name and a(n) ISU Degree Type from Idaho State University.

**OBJECTIVES OF THIS AGREEMENT**

1. To facilitate the transition of students from the Institution Name to Idaho State University.
2. To provide specific advisement for students of Institution Name who intend to pursue their ISU Degree Type at Idaho State University.
3. To encourage academic and administrative coordination between institutions, and the exchange of evaluative information on the outcomes of the program with the goal of continual improvement.
4. To provide qualified students the opportunity to complete a(n) External Degree Type from Institution Name and to complete a(n) ISU Degree Type at Idaho State University.

**REQUIREMENTS OF THIS AGREEMENT**

1. Students will complete all required course work as outlined in the Articulation Agreement.
2. Students who are on track to follow this Articulation Agreement, and have maintained continuous enrollment at Institution Name, will be given catalog year rights at Idaho State University. This means that the catalog year in which a student initially entered Institution Name is also the catalog year that the student will be provided once he or she transfers. This ensures that students who are following the articulation agreement are not affected by curriculum changes in their program at Idaho State University.
3. All general education courses will transfer in accordance with the Idaho State Board of Education policy III.N Statewide General Education.

**MUTUAL PROMOTION OF THE PROGRAM**

1. Institution Name and Idaho State University both agree to encourage qualified students to participate in this Articulation Agreement through advisement and dissemination of information.
2. The External Program Name Department at Institution Name will make every effort to maintain a list of students actively pursuing the program with the intent to enroll at Idaho State University and will inform the Transfer Coordinator and the Department of ISU Program Name at Idaho State University. This list will be used by the Idaho State University Admissions Office and the Office of the Registrar to determine catalog year rights of transfer students.

**PROGRAM CHANGES**

1. This Articulation Agreement will encourage an annual revision to ensure all program graduation requirements that change at either institution can be updated. The External Program Name Program at Institution Name will work closely with the Department of ISU Program Name and the Transfer Coordinator at Idaho State University to update all curriculum changes to the Articulation Agreement.
2. All changes must be updated in the Articulation Agreement and all signatures must be obtained by July 1 for the upcoming academic year.

**TERMINATION OF THE AGREEMENT**

1. This Agreement shall be in force until either institution makes a decision in writing to terminate the Agreement. It is agreed that if terminated, both institutions will honor the terms of the Agreement until all students already matriculated at Idaho State University are given the opportunity to complete the program in a timely manner.
2. Termination becomes effective on the first day of July following the written notice of termination; this will enable any qualified Institution Name student who completes the Institution Name portion of the requirements of this Agreement prior to the effective date of termination, to be admitted into the Idaho State University program in the fall semester immediately following the effective termination date.

 **Degree Plan for a(n) External Degree Type** **in External Program Name**

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| **Institution Name Required Courses** |
| **General Ed.****Fulfillment** |  **Course**(Prerequisites/Corequisites\*) | **Cr** | **Semester offered** | **ISU Equivalent**(Prerequisites/Corequisites\*) | **Cr** |
| GEM 1 | ENGL 101 Writing and Rhetoric I | 3 |  | ENGL 1101 Writing and Rhetoric I | 3 |
| GEM 1 | ENGL 102 Writing and Rhetoric II\* | 3 |  | ENGL 1102 Writing and Rhetoric II\* | 3 |
| GEM 2 | COMM 101 Fund. of Oral Comm. | 3 |  | COMM 1101 Fund. of Oral Comm. | 3 |
| GEM 3 | Math course\* | 3 |  | Math course  | 3 |
| GEM 4 | Scientific course | 3 |  | Scientific course | 3 |
| GEM 4 | Scientific course with Lab | 4 |  | Scientific course with Lab | 4 |
| GEM 5 | Humanities/Artistic course | 3 |  | Humanities/Artistic course | 3 |
| GEM 5 | Humanities/Artistic course | 3 |  | Humanities/Artistic course | 3 |
| GEM 6 | Social/Behavioral Science course | 3 |  | Social/Behavioral Science course | 3 |
| GEM 6 | Social/Behavioral Science course | 3 |  | Social/Behavioral Science course | 3 |
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|  | **Total** |  |  | **Total** |  |

**For specific selection and sequencing of courses, students are strongly encouraged to meet with an advisor. We honor the originating institutions credit totals.**

\*Course may require other Prerequisites/Corequisites Courses \*\*Credit amount may vary based on course chosen

**Degree Plan for a(n) External Degree Type** **in External Program Name**

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| --- |
| **Institution Name Required Courses** |
| **General Ed.****Fulfillment** |  **Course**(Prerequisites/Corequisites\*) | **Cr** | **Semester offered** | **ISU Equivalent**(Prerequisites/Corequisites\*) | **Cr** |
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|  | **Total** |  |  | **Total** |  |

\*Course may require other Prerequisites/Corequisites Courses \*\*Credit amount may vary based on course chosen

**For specific selection and sequencing of courses, students are strongly encouraged to meet with an advisor. We honor the originating institutions credit totals.**

**Degree Plan for a ISU Degree Type in ISU Program Name**

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| **Idaho State University Required Courses** |
| **Course #** | **ISU Course Title**(Prerequisites/Corequisites\*) | **Credits** | **Semester offered** |
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|  | **TOTAL ISU Credits** | 0 |  |
|  | **TOTAL Credits** | 0 |  |

\*Course may require other Prerequisites/Corequisites Courses \*\*Credit amount may vary based on course chosen

**For specific selection and sequencing of courses, students are strongly encouraged to meet with an advisor. We honor the originating institutions credit totals.**

**Degree Plan for a ISU Degree Type in ISU Program Name**

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| **Idaho State University Required Courses** |
| **Course #** | **ISU Course Title**(Prerequisites/Corequisites\*) | **Credits** | **Semester offered** |
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|  | **TOTAL ISU Credits** | 0 |  |
|  | **TOTAL Credits** | 0 |  |

\*Course may require other Prerequisites/Corequisites Courses \*\*Credit amount may vary based on course chosen

**For specific selection and sequencing of courses, students are strongly encouraged to meet with an advisor. We honor the originating institutions credit totals.**

**Degree Plan for a ISU Degree Type in ISU Program Name**

**Other Requirements for Degree:**

Completion confers the following benefits:

* 1. ISU waives the admission fee upon Transfer (Idaho Institutions Only).
	2. Students who transfer without predetermined courses from degree plan must complete ISU’s institution-specific education requirements.

[Institution] Requirements:

## Idaho State University Requirements:

* Students must complete 120 credits of coursework, of which at least 60 must be academic credits.
* Completion of an AA/AS degree satisfies ISU’s general education requirements. Students who transfer to ISU without an AA/AS must complete ISU's general education requirements.
* Students must complete 36 credits of upper division coursework (3000 level and above), of which 15 must be earned at ISU.
* At least 30 credits in the major area of study must be resident credits (earned at ISU), or 30 of the last 50 credits applied to the degree must be ISU resident credit. (Refer to the ISU catalog for limits on specialized credits such as credit by exam, physical activity, music participation, and experiential learning.)
* Students must complete all major requirements with a minimum grade point average of 2.0 and have an overall ISU cumulative GPA of 2.0.

## Idaho State University Program Requirements:

**This Agreement has been reviewed and approved by:**

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| --- | --- |
| Department Chair of External Program Name | Institution Name |
| Print Name |  |
| Signature |  |
| Date |  |
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| Registrar, | Institution Name |
| Print Name |  |
| Signature |  |
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| Program Manager of ISU Program Name, | **Idaho State University** |
| Print Name |  |
| Signature |  |
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| Department Chair of ISU Program Name, | **Idaho State University** |
| Print Name |  |
| Signature |  |
| Date |  |
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| College ofISU Program Name Dean, | **Idaho State University** |
| Print Name |  |
| Signature |  |
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| Registrar, | **Idaho State University** |
| Print Name | Hala Abou Arraj |
| Signature |  |
| Date |  |
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| Interim Provost and Vice President of Academic Affairs | **Idaho State University** |
| Print Name | Adam Bradford |
| Signature |  |
| Date |  |