**Staff Council Meeting Minutes**

**January 17, 2023**

**Members:**

Lisa Wise (President), Dustin Perry (President Elect), Lindsey Solomon (Past President), Veronica Garcia (MAL-C), Jena Lords (MAL-C), Dan Woerner (MAL-NC), Darren Blagburn (MAL-NC), Theresa Capasso (Treasurer), Aubreanna Crabtree (CMS), Amy Dressel (CMS), Jamie Howerton (MAL-NC), Sara O’Connor, Jessy Sears, Nitin Srivastava, Chanel Quirk, Mia Benkenstein, Carolin Glendenning, Amy Bull, Terra Harris, Marci Miller

**Absent: Excused –** Jena Lords, Amy Dressel, Sara O’Connor, Carolin-Glendenning, Amy Bull

**GUEST**:

**Minutes taken by Jamie Howerton:**

**Secretary Report -**Minutes from the December 20, 2022 meeting - Dustin motioned to approve the minutes from the December 20, 2022 meeting, Mia second the motion to approve the minutes. - **Minutes approved**

**Treasurer’s Report –** No changes since December meeting.

**CMS Report –** 2,000 page views from Nov-Jan. 2.5 minutes/page, 429 viewed home page, 386 viewed reps/map page

**Old Business:**

**New Business:**

1. **Leadership Council Update** – Lisa

Updates- Jan 23 is education week.

President working on budget, there are In Demand Career Funds in the works to allow Idaho Students to have $8500 to use at Idaho Schools

Budget town hall on 1/27

Facilities had 114 projects submitted in phase 1, 76 made it to phase 2. They will be limited to critical/deferred maintenance

Lisa was able to talk about our strategi plan and map. President Satterlee talked about attending our meeting and praised our engagement.

1. **Bengal Giving Day April 11-12**
2. **Staff Council Operationalizing Values Process-**Will be outside of regular meeting. Mid-February. They will be virtual and you can volunteer time if you’d like to be involved
3. **Katie Thomas** coming to SC meeting on 2/21 at 2 pm. An email to add questions for her has been sent out by Lisa. Jen Steele will be joining that day as well.
4. **Emergency Management Committee-**described in ISUPP 9010-Jesse Volunteer needed for this quarterly meeting (sometimes meet more often). Dustin volunteered to help.
5. **Committee Updates** -

*Executive Team* – Lisa

 See above

*Budget Advisory Group* – Theresa

No report, December meeting was canceled. Next meeting 1/20/23

*Event & Marketing* – Jena

Valentine’s Day event- Reps taking candy to the people in their zones. Events committee will get all supplies to reps.

Random Acts of Kindness event on 2/17. More info to come.

*Employee Recognition* – Dustin

 The committee met in January. Waiting to get more input from HR.

*Professional Development* – Nitin

 No applications, Deadline is 2/28 for Jan-June 30. Nitin may apply for funds and if he does, he will step down as the chair. Plan to send 2 more reminders out in Idaho State today. Nitin will send info to communication committee.

*Child Scholarship* – Deb

 No report

*Retiree Recognition* – Carolin

 Examples requested; Amy has one she can upload for an example. Need to ask Carolin what the deadline is.

*Commencement* – Terra

 Commencement will be in Reed Gym in the spring. There will be 3 sessions. Please sign up to help when call goes out, hard to get volunteers for the 2nd and 3rd sessions so it is appreciated!

*Equity & Inclusion* – Sara

 Sara absent - Veronica briefed-has tried to reach out to Equity and Inclusion and can’t get a response. Lisa will reach out.

*Electronic & IT* – Jack

 No meeting in months, waiting for clarification from Academic Affairs and Disability Services.

*Be A Bengal* – Dustin

No Report

*University Library* – Ann

 No meeting since Nov. May have a meeting in February

*Student Conduct* - Terra

 No report

*Employee Engagement* - Jack

 Processing data from survey

*Facilities* – Deb

 No report

*Professional Policies* – Jack

 No report, waiting to hear from Libby

*Faculty Senate* – Nitin

 Nitin was not able to attend the faculty senate meeting, Veronica attended 1/9. Still searching for new dean for COT. Lots of discussion about new grievance policy. They want the old alumnae building as offices for Ombudsman and meeting space. Discussed N. Idaho College President being put on administrative leave and no confidence vote.

*Faculty Professional Policy* – Dan

 They are discussing Tenure and due process of grievance

*Communications* - Darren/Aubi

Map communication went out. 192 surveys have gone out so far. Some good, some bad.

*Strategic Plan* – Darren

 Operationalizing values-See above

*New Bengal Experience* – Darren

 Introduction letters being worked on now.

1. **Open Items:**

**Meeting adjourned - 2:23 pm**

**Next Meeting:** **February 21, 2023**