

## Holiday Schedule 2019

The following dates have been approved as holidays for 2019:

Date	Day of the Week	Holiday
January 1, 2019	Tuesday	New Year's Day
January 21, 2019	Monday	Martin Luther King, Jr./Idaho Human Rights Day
February 18, 2019	Monday	Presidents Day
May 27, 2019	Monday	Memorial Day
July 4, 2019	Thursday	Independence Day
September 2, 2019	Monday	Labor Day
November 28, 2019	Thursday	Thanksgiving Day
November 29, 2019	Friday	Compensatory Day* - Closed
December 24, 2019	Tuesday	Compensatory Day* - Closed
December 25, 2019	Wednesday	Christmas Day
December 26, 2019	Thursday	ISU Holiday** – Closed
December 27, 2019	Friday	ISU Holiday** – Closed
December 30, 2019	Monday	ISU Holiday** – Closed
December 31, 2019	Tuesday	Compensatory Day* - Closed
January 1, 2020	Wednesday	New Year's Day

\*Classes will be held and offices will be open on Columbus Day and Veterans' Day. Substitute days are designated as Compensatory Days when the University will be closed. Non-exempt employees will receive three substitute days for actually working the two state holidays of Columbus Day and Veterans' Day. Exempt employees will receive two substitute days for actually working the two state holidays and then have the option of working or using vacation for the remaining third compensatory day. Employees should make arrangements with their supervisors, and time sheets should clearly stipulate whether employees worked or used vacation. Holidays for faculty will continue to correspond with the academic calendar.

\*\*ISU Offices will not be open for business the week of Christmas and has designated three days as ISU Holidays. Employees may choose to use vacation on these three ISU Holiday Days, take the days as leave without pay, or they may make arrangements with their supervisors to work on the respective days. Employees should make those respective arrangements with their supervisors, and time sheets should clearly stipulate whether employees worked, used vacation, or took leave without pay during the holiday closure. Holidays for faculty will continue to correspond with the academic calendar.

*Please note: Classes will not be held during the week of Thanksgiving in accordance with the academic calendar; however, offices will be open for business, Monday through Wednesday of Thanksgiving week.*