**Staff Council Minutes**

1:30 p.m. – 3:30 p.m., Tuesday, September 19

Faculty Senate Conference, Rendezvous Room 301

**Present Members:**  James ‘Byrd’ Yizar, Julie Van Leuven, Brad Broschinsky, Cheryl Zimmer, Jesse Kiboko, Mary Thompson, Cindy Rock (Meridian), Doug Miller, Frank Goldberg, Sandra Shea, Kathleen Bloodgood, Mary Guyton, Cheryl Larson, Veronica Garcia (Secretary), Cooper Bybee, Joseph Simonson, Guy Patterson.

**Excused Members**: Eric Mickelsen, Daphne Eline, Cody Sparrow, Chelsie Rauh, Christina Reddor (Treasurer), Stephanie Foreman

**Call to order**: Mia at 1:30 pm

**Guests**: a) Brian Sagendorf – Policy 3180 HR Drug and Alcohol

* Policy .pdf available in the minutes Box file

 b) Darren Blagburn IEAC

 -IEAC Website, <https://www.isu.edu/ieac/>

**Minutes:** Review and Approval of minutes – Veronica

* Cooper moves to approve, Cindy seconds
* Approved unanimously

**Treasurer Report**: Christina Reddoor

* Treasurer Report was emailed to all members

**Old Business**: a) Non-Classified Scholarship Fund – volunteers

- Cheryl reports that we did not have enough volunteers

- Other ways will need to raise funds for this scholarship

- We will try again next year with a better time for a calling team

 b) Web Page – verify your information

**New Business**: a) Cindy Rock – Meridian

- Cindy was able to get us donations for the scholarship

- She will forward that information to us

- Will be holding their Fall Social soon

- She will be trying to recruit more volunteers as well

 b) Volunteers on staff council internal committees

- Executive Committee is currently working on getting volunteers into the Staff Council bylaws

- Mia asks for Cindy Rock and Cheryl Zimmer to try to get more volunteers in Meridian and Idaho Falls

c) Policy 1010 (Development & Administration of Policies)

- Is still in the draft stages

d) DPW Training (Part of Facilities)

- They are meeting on Friday 9/22/2017 3pm-5pm in BA B7

**Internal Committee Reports: *(Please note that assignments may not be accurate at this time and are subject to changes)***

**Bylaws Committee** (President) Mia

– Executive Committee is still looking into this

**Events and Marketing Committee** – Chelsie Rauh, Mary Guyton, Cody Sparrow, Kathleen Bloodgood, Guy Patterson, Veronica Garcia, Cheryl Larson, Jesse Kiboko

* Movie for September 20th is Princess Bride
* Some activities include a trivia contest and a possible costume contest
* Movie for October 1st is Hocus Pocus
* Flyers available for the October movie, please post in your departments and let people know
* Staff and their immediate family are welcome to attend this event for free
* Capacity is 350 people

**Election Committee** – (Past President) Byrd

– Byrd still needing to meet with Sharra about this

**Employee Recognition Committee** – (Pres Elect) Julie Van Leuven, Chelsie Rauh, Mary Guyton, Cody Sparrow, Kathleen Bloodgood, Guy Patterson, Veronica Garcia, Cheryl Larson, Cindy Rock (Meridian), Brad Broschinsky (IF), Cheryl Zimmer (IF)

* Nothing new to report

**Executive Committee** – Mia Benkenstein, Byrd, Julie VanLeuven, Veronica Garcia (Secretary), Christina Reddoor (Treasurer) Chelsie Rauh, Kathleen Bloodgood, Doug Milder, Sandy Shea

* Nothing new to report

**Professional Development Committee** –Mary Thompson, Cindy Rock, Daphne Eline, Brad Broschinsky,

* Deadline is quickly approaching
* Please apply as soon as possible

**Retiree Recognition Committee** – Kathleen Bloodgood

* Cards are being passed around for signatures

**Scholarship** – Cheryl Zimmer, Chelsie Rauh, Christina Reddoor, Cindy Rock

* Nothing new to report

**External Committee Reports:**

**IEAC Facilities Subcommittee** – Doug Milder

* A bench being donated by some Alumni outside the new Alumni Center
* The bench will possibly be placed outside the Student Union building
* Discussed repairs to the Holt Arena and Reed Gym

**Disability Services Committee** – Katheleen Bloodgood, Joseph Simonson, Eric Mickelsen, Frank Goldberg

* Nothing new to report

**Diversity Committee -** Katheleen Bloodgood

* Shirley will let them know when their meetings are

**Graduation Commencement Committee** – Doug Milder, Veronica Garcia

* Nothing new to report

**Institutional Effectiveness and Assessment Council (IEAC**) – (President) Mia

* Nothing new to report

**ISU Cares Committee** – Sandra Shea, Frank Goldberg

* Nothing new to report

**Library Committee –** Jesse Kiboko, Cooper Bybee

* Meeting was held and they discussed removing Article 7a
* Still trying to get volunteers for the committee, CoSE needs a representative

**New Employee Orientation** – Stephanie Foreman, Guy Patterson

* Nothing new to report

**Parking Advisory Board and Appeals** – Doug Milder, Veronica Garcia, Frank Goldberg

* Nothing new to report

**President’s Cabinet** – (Executive Officers) Mia, Byrd, Julie

* Nothing new to report

**Safety (EHS)** – Nothing new to report

Announcements: Wear Staff Gear tomorrow for Bengal Wednesday

Next Meeting: October 17, 2017 at 1:30pm

Adjourn at: Mia at 3:18 pm