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**Idaho State University
Staff Council Meeting
May 19, 2015
Faculty Senate Conference Room, 301 Rendezvous
Minutes**

Present: Allyson Johnson, Ann Howell, Barry Hulet, Ben Mills, Brad Broschinsky, Brian Atkinson, Brian Kraft, Chelsie Rauh, Connie Tillotson, Debra Combs, Doug Milder, Emily Frandsen, Eric Mickelsen, James Yizar, Jeanette Rose, Julie VanLeuven, Kim Wright, Laura Call, Mary Kratz, Mia Benkenstein, Michael Alvord, Michael Taylor, Michelle Campbell, Ryan Faulkner, Sharra Nelson, Stefanie Shadduck, Susanne Forrest, Syd Sharp, Weston Whitworth

Excused: Chris Wagner, Natalie McHugh, Peggy Larsen

Absent: Chris Wilson, Craig Joseph, Omar Raudez

Call to Order

Syd Sharp called the meeting to order at 1:35pm

Introduction of Council Members:

All Staff Council members introduced themselves.

Minutes:

Minutes from the April 21, 2015 meeting were approved.

Treasurer Report

The final expenses for the Meridian staff council luncheon went through totaling \$614. Expenses for the softball tailgate came to \$530.18, and Mike Taylor was reimbursed for \$80.28 in expenses. So far \$6,005.49 has been spent this year. One expense is pending for \$46.00. Total cash available is \$8,788.44.

New Business:

Election of New Officers

Lists of those eligible to be voted into executive committee positions were handed out. Nominations are listed below and those voted in are denoted with an asterisk.

President-Elect:

Connie Tillotson

Sharra Nelson*

Secretary:

Stefanie Shadduck*

Treasurer:

Connie Tillotson*

Mike Alvord

Ben Mills

Members at Large (Classified):

Michelle Campbell

Debra Combs*

Ben Mills*

1 Members at Large (Non-Classified):

2 Brad Broschinsky
 3 Brian Kraft
 4 Chelsie Rauh
 5 Brian Atkinson*
 6 Julie VanLeuven*

7

8 **Internal Committees**

9

10 **Events – Allyson Johnson**

11 A tailgate and food drive were held at the softball game in April. Allyson thought the turnout was a good.

12

13 **Election – Weston Whitworth**

14 Nothing to Report

15

16 **Employee Recognition – Mike Taylor**

17 Nothing to Report

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19 **Marketing – Emily Frandsen**

20 Nothing to Report

21

22 **Professional Development – Craig Joseph**

23 Not present

24

25 **Retiree Recognition – Natalie McHugh**

26 Nothing to Report

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28 **Scholarship – Brian Kraft**

29 The balance in the scholarship account is \$15,778. We are close to the \$18,000 that is needed to be able
 30 to award both classified and non-classified scholarships. Ali Crane's donation has not been transferred.
 31 The foundation office has reached out to Ali again to see if she would like the money transferred.

32

33 We may need to look at fundraising to reach the \$18,000. Pledge cards can be sent out but an online
 34 version may be used as well. When we start fundraising again, the foundation will provide a website
 35 similar to Go Fund Me. A link will be added to the foundation's website where information can be added
 36 about the Staff Council's scholarship. This website would allow people to make a one-time donation to
 37 the scholarship fund. The foundation is trying to have most campaigns occur during the I Love ISU giving
 38 time in September.

39

40 **External Committees**

41

42 **Campus Beautification – Sharra Nelson**

43 The construction projects were discussed. Starting on Monday the MLK expansion and tunnel repair will
 44 begin. Art donations will need to go through an art committee before they are accepted. The bronze
 45 Native American statue has been returned to the owner. The museum may be interested in accepting the
 46 statue.

47

48 Syd gave an update on the president's house. The recommendation was submitted to build a new facility
 49 on the ISU campus. James asked if a location had been identified. The location the committee identified
 50 is on the south side of the Performing Arts Center.

51

52

53

Campus Recreation Advisory Board – Connie Tillotson

New strength training equipment will be delivered June 5th. The old equipment will be transferred to the West Ada School District in Meridian. The committee will not meet again until next fall.

Diversity – Peggy Larsen

Not present

Parking Advisory Board – Ann Howell

The committee has not met but there was a vote held via email. The vote was regarding towing. In the past a notice was placed on a vehicle and a letter was sent. It was approved to remove the requirement to send a letter. Now only a notice will be placed on the vehicle before it is towed.

Parking Appeals – James Yizar

James asked Ann if the parking advisory board has talked about a suggestion by the appeals committee to send emails when citations are issued. Ann said this has not been brought up in the advisory committee.

James said the same issues have been coming up lately. Many appeals have been from people parking in reserved lots or in disabled parking. James asked that we remind our constituents if they have doubts or questions about parking to call the parking office or go through the drive through window. Also, make sure to park within 18 inches of the curb. The ticket writers have a tape measure and are citing and taking pictures of those parking further from the curb. If you are using a loading zone, please use your flashers.

President’s Cabinet – Syd Sharp

The new cabinet members were introduced.

Safety – Barry Hulet

Safety walks are continuing around campus.

Special Budget Council – Syd Sharp

The last meeting of the year will be held next week.

Sustainability – Chris Wilson

Not present

University Library – Ryan Faulkner

Nothing to Report

Old Business:

Syd thanked all outgoing members for their service on staff council.

Announcements

Mike Taylor will be emailing a list of the committees to all staff council members. He asked that everyone respond back with their top three choices of committees they would like to serve on. Many times members will be on one committee and also be listed as an alternate for a different committee.

The executive committee will meet one time this summer before August.

Adjourn

Motion to adjourn made and seconded. Motion passed. Meeting adjourned at 2:54 pm. The next Staff Council meeting will be August 18, 2015 in Faculty Senate Conference Room from 1:30 pm – 3:30 pm.

Respectfully Submitted,
Stefanie Shadduck