

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54

**Idaho State University
Staff Council Meeting
March 17, 2015
Faculty Senate Conference Room, 301 Rendezvous
Minutes**

Present: Barry Hulet, Brian Atkinson, Chris Wagner, Connie Tillotson, Emily Frandsen, James Yizar, Jeanette Rose, Jillian Stambaugh, Julie VanLeuven, Kim Wright, Michael Alvord, Michael Taylor, Natalie McHugh, Peggy Larsen, Ryan Faulkner, Sharra Nelson, Stefanie Shaddock, Susanne Forrest, Syd Sharp, Weston Whitworth

Excused: Allyson Johnson, Ben Mills, Brian Kraft

Absent: Ann Howell, Chris Wilson, Craig Joseph, Omar Raudez

Call to Order

Syd Sharp called the meeting to order at 1:32pm

Minutes:

Minutes from the February 17, 2015 meeting were approved.

Treasurer Report

The current balance is \$11,221.26. The expenses for this year total \$3,791.97.

New Business:

No new business.

Internal Committees

Bylaws – Mike Taylor

The president has approved the bylaws that were submitted. A copy of the bylaws may be found on the Lex drive.

Events – Allyson Johnson

The committee is working on a tailgate and food drive at the softball game on April 21st at 4:00pm.

Election – Weston Whitworth

Weston sent out a first call for nominations. He will send out another call this month. The openings are as follows; 1 Technical/Paraprofessional, 1 Secretarial/Clerical, 2 Service/Maintenance, 2 Academic Affairs, 1 Student Affairs, and 1 Finance and Administration. Eight nominations have been received so far. The deadline for nominations is April 3rd. Elections will be held on April 7th and 8th in BengalWeb.

Employee Recognition – Mike Taylor

The email invitation was sent out yesterday. In less than 24 hours, over 160 responses have been received. The deadline to respond is March 26th. A few invitations will be printed to mail to individual departments. Another announcement will be posted in News & Notes.

If you are interested in helping set-up for the luncheon, let Mike know. Gifts have been ordered and the certificates have been sent to the president for his signature. If you are wanting to travel to the luncheons in Idaho Falls or Meridian please let Mike know by this Friday. Twin Falls has an employee who will be receiving a 10 year certificate. The group traveling to Meridian will stop in Twin Falls to present the certificate to this employee.

Mike met with HR regarding the budget for the luncheon. It was highly recommended to stay under the \$10,000 budget because staff council will have to pay for any overages. Food service said the menu does

1 not need to be decided upon until after the number of attendees is determined. The options are to have
2 the Southern Comfort menu with the chicken added or to choose a different menu without chicken.
3

4 **Marketing – Emily Frandsen**

5 Nothing to Report
6

7 **Professional Development – Craig Joseph**

8 Susanne said all three recipients have gone to their professional development activity. Two of the
9 awardees are completing their reports that will be submitted to staff council.
10

11 **Retiree Recognition – Natalie McHugh**

12 Nothing to Report
13

14 **Scholarship – Brian Kraft**

15 Not present
16

17 **External Committees**

18 **Campus Beautification – Sharra Nelson**

19 Nothing to Report
20

21 **Campus Recreation Advisory Board – Connie Tillotson**

22 Connie sent an email to Bill with no response.
23

24 **Diversity – Peggy Larsen**

25 The committee is drafting a mission statement.
26

27 **Parking Advisory Board – Ann Howell**

28 Not present
29

30 **Parking Appeals – James Yizar**

31 The committee was caught up on appeals as of Monday. The issue seems to be drivers not understanding
32 what the signs mean. It may be time for updated signs so they stand out more and that the meaning is
33 clearer.
34

35
36 James would like the parking advisory board to look at the unpaved parking lot across from the university.
37 The lot is next to McDonald's where the apartments were torn down. There are barriers, but the barriers
38 are not keeping people from parking there. The signage is also not clear that it is a no parking area.
39 James would like the board to consider making this a gravel parking lot until it can be paved. He will send
40 an email to Ann.
41

42 James would like everyone to remind their constituents that there are cameras on campus. Cameras are
43 checked when appeals are submitted. Also, the ticket writers will be looking for vehicles parking in more
44 than one parking space.
45

46 **President's Cabinet – Syd Sharp**

47 The universities have asked for increases in tuition. Requests were: ISU – 3.3%, U of I – 3.5%, LCSC –
48 1.5%, BSU – 6.9%. The SBOE said all requests need to be below 3.5%.
49

50 Veterans' healthcare has been reassigned. All veterans who used to travel to Salt Lake City will now need
51 to travel to Boise for their healthcare. This will affect both students and staff with longer travel times.
52

1 A commencement website has been created. This website will have videos of 10 graduates showing their
2 lives as they prepare for graduation. Other information, such as the history and traditions of
3 commencement will also be posted.
4

5 **Safety – Barry Hulet**

6 Nothing to Report
7

8 **Special Budget Council – Syd Sharp**

9 Special Budget Council hearings will start tomorrow.
10

11 **Sustainability – Chris Wilson**

12 Not Present
13

14 **University Library – Ryan Faulkner**

15 Not present
16

17 **Old Business:**

18 No old business
19

20 **Announcements**

21 James asked for an update on the president's house. Syd said they have asked for an analysis of the
22 house to determine the value. Facilities will present a mock bid to see the costs of a remodel. Emily said
23 a press release is posted each week to News & Notes.
24

25 **Adjourn**

26 Motion to adjourn made and seconded. Motion passed. Meeting adjourned at 2:07 pm. The next Staff
27 Council meeting will be April 21, 2015 in Faculty Senate Conference Room from 1:30 pm – 3:30 pm.
28

29 Respectfully Submitted,
30 Stefanie Shaddock